

# How to Register for Correct Group/Fee Schedule

**\*\*Please read the ENTIRE Document before registering your athletes for the 2018-19 Season\*\***

1. For Returning Athletes: Please confirm with Coach Grace your training group assignment for the 2018-19 School Year! Training groups have changed so please double check!
  - For New Athletes: Please schedule a tryout with Coach Grace! At this tryout, he will review your athlete's swimming ability and meet with parents to discuss recommended training group, cost, and other club related information. Athletes trying out need to bring a swimsuit, goggles, and a towel to the tryouts!
2. Click on the Link "REGISTER FOR DTAC" from the Swim Club Menu
  - You will be directed to the ACTIVE program website page!
3. On the ACTIVE page, select the training group assigned! If you are on Free or Reduced lunch, choose the training group OUTREACH option for correct prices!
  - After selection, you will be directed to the Program Registration Page!
4. Enter your email address and click on NEXT!
  - Returning Members: Use the email address you used previously to add this registration to your account!! You will be prompted to enter your password to continue!
    - Creating a new account will not transfer your swimmers times/information from the old account!!
5. Complete the Basic Information for your athlete and yourself! Click CONTINUE!
6. Select the training group assigned! If you are on Free or Reduced lunch, choose the training group OUTREACH option for correct prices!
7. In the Drop Down Menu that opens, Click on the Group Name to see your payment schedules available for the training group. PLEASE REVIEW THE FOLLOWING PAGES ON SCHEDULE EXPLANATIONS! To choose the payment schedule of your choice, click on the circle next to the option you wish to choose! Once chosen, click CONTINUE!
8. Complete All Parent and Athlete Information, Additional Purchases (see the end of the document for information) and Waivers. You will need to Read and Click the Boxes acknowledging you have read and agreed to all waivers! Electronic Signature will be required at the bottom of the page! Click CONTINUE!
9. If you have another swimmer to register for DTAC, click on the "ADD ANOTHER REGISTRATION". Be sure to do so to receive the Multi-Swimmer Discount!
10. Once you are done registering your children for DTAC, please review the name of athlete and training group assignment!
11. To check out, the minimum purchase amount must be paid online to complete the registration process. The Minimum Amount includes your USA Swim registration fee, DTAC registration fee, and the ACTIVE processing fee. The ACTIVE fee is paid directly to ACTIVE and not to DTAC. If paying in full, please select "Pay Current Order Fully"
12. Under Billing Options, you may choose to create automatic payments or to manually pay your training fees.
  - Automatic payments will be debited from your payment source on the 1st of each month!
  - Manual payments may be made by Cash or Check (payable to DTAC) and given to Coach Grace. You may also log into the ACTIVE Parent Portal and make your payments online!
13. Complete your payment information! Once Completed, Click COMPLETE!
14. You will receive a confirmation email for your registration!

WELCOME TO THE DECATUR TOWNSHIP AQUATIC CLUB COMPETITIVE TEAM!!

## Senior Group Payment Schedule Options

- Pay In Full - Price reflects 10% discount for payment in full for the 2018-19 year!
- Schedule 1 (Monthly Payments) - 7 monthly payments for the 2018-19 year!
  - No payments are scheduled for the months of Nov, Dec, Jan, Feb for the DCCHS Swim Season!
- Schedule 2 (Pay by March) - 4 bi-monthly (every 2 months)
  - Price reflects 5% discount for full payment of fees by March 31st!
  - Fees are to be paid in the months of Sept, Nov, Jan, and Mar!

## Senior Outreach Payment Schedule Options

- Pay In Full - Price reflects payment in full for the 2018-19 year!
- Schedule 1 (Monthly Payments) - 7 monthly payments for the 2018-19 year!
  - No payments are scheduled for the months of Nov, Dec, Jan, Feb for the DCCHS Swim Season!

## Age Group 2 Payment Schedule Options

- Pay In Full - Price reflects 10% discount for payment in full for the 2018-19 year *for athletes who are NOT swimming on the DMS Swim Team!*
- Schedule 1 (Monthly Payments) - 11 monthly payments for the 2018-19 year *for athletes who are NOT swimming on the DMS Swim Team!!*
- Schedule 2 (Pay by March) - 4 bi-monthly (every 2 months) *for athletes who are NOT swimming on the DMS Swim Team!*
  - Price reflects 5% discount for full payment of fees by March 31st!
  - Fees are to be paid in the months of Sept, Nov, Jan, and Mar!
- Schedule 3 (DMS Monthly Payments) - 9 monthly payments for the 2018-19 year!
  - No payments are scheduled for the months of Jan & Feb for the DMS Swim Season!
- Schedule 4 (DMS Pay by March) - 4 bi-monthly (every 2 months)
  - Price reflects 5% discount for full payment of fees by March 31st!
  - Fees are to be paid in the months of Sept, Nov, Jan, and Mar!
- Schedule 5 (DMS Pay In Full) - Price reflects 10% discount for payment in full for the 2018-19 year!!

## Age Group 2 Outreach Payment Schedule Options

- Pay In Full - Price reflects payment in full for the 2018-19 year *for athletes who are NOT swimming on the DMS Swim Team!*
- Schedule 1 (Monthly Payments) - 11 monthly payments for the 2018-19 year *for athletes who are NOT swimming on the DMS Swim Team!!*
- Schedule 2 (DMS Monthly Payments) - 9 monthly payments for the 2018-19 year!
  - No payments are scheduled for the months of Jan & Feb for the DMS Swim Season!

## Age Group 1 Payment Schedule Options

- Pay In Full - Price reflects 10% discount for payment in full for the 2018-19 year *for athletes who are NOT swimming on the DMS Swim Team!*
- Schedule 1 (Monthly Payments) - 11 monthly payments for the 2018-19 year *for athletes who are NOT swimming on the DMS Swim Team!!*
- Schedule 2 (Pay by March) - 4 bi-monthly (every 2 months) *for athletes who are NOT swimming on the DMS Swim Team!*
  - Price reflects 5% discount for full payment of fees by March 31st!
  - Fees are to be paid in the months of Sept, Nov, Jan, and Mar!
- Schedule 3 (DMS Monthly Payments) - 9 monthly payments for the 2018-19 year!
  - No payments are scheduled for the months of Jan & Feb for the DMS Swim Season!
- Schedule 4 (DMS Pay by March) - 4 bi-monthly (every 2 months)
  - Price reflects 5% discount for full payment of fees by March 31st!
  - Fees are to be paid in the months of Sept, Nov, Jan, and Mar!
- Schedule 5 (DMS Pay In Full) - Price reflects 10% discount for payment in full for the 2018-19 year!!

## Age Group 1 Outreach Payment Schedule Options

- Pay In Full - Price reflects payment in full for the 2018-19 year *for athletes who are NOT swimming on the DMS Swim Team!*
- Schedule 1 (Monthly Payments) - 11 monthly payments for the 2018-19 year *for athletes who are NOT swimming on the DMS Swim Team!!*
- Schedule 2 (DMS Monthly Payments) - 9 monthly payments for the 2018-19 year!
  - No payments are scheduled for the months of Jan & Feb for the DMS Swim Season!

## Additional Purchases

### USA Swimming Membership

- If your swimmer is not eligible for Free or Reduced Lunch, select the Year Round membership option for \$67.00.
- If your swimmer IS eligible for Free or Reduced Lunch, select the Outreach membership option for \$5.00

### LSC Fee

- You Must Select the \$0.00 option to move on! LSC Fee is already included in the USA Swimming Membership option selected above!

### DTAC Annual Registration Fee

- Every swimmer is charged \$100.00 for the registration fee! Fee includes their competition suit, competition cap, and team T-Shirt.